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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 9**  **Date: March 2, 2020 Time: 12 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Elder Guerra  Team member 2: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Discussing database schema and adjusting it to work with firebase. | Everybody | Mar 2 2020 | Mar 2 2020 |
| Next meeting date | Date: March 3, 2020  Time: 12 pm – 2 pm  Location: George Brown Cafeteria  Agenda: Plan for upcoming presentation  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 10**  **Date: March 3, 2020 Time: 12 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Planning for upcoming presentation, including preparing slides and structuring the presentation | Everybody | Mar 3 2020 | Mar 3 2020 |
| Next meeting date | Date: March 5, 2020  Time: 6 pm – 7 pm  Location: George Brown C410  Agenda: Finish preparations for presenting including becoming familiar with Blackboard Collaborate  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 11**  **Date: March 5, 2020 Time: 1 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Alan Pintor  Team member 2: Elder Guerra  Team member 3: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Preparations for presenting including becoming familiar with Blackboard Collaborate | Everybody | Mar 5 2020 | Mar 5 2020 |
| Next meeting date | Date: March 9, 2020  Time: 10 am – 2 pm  Location: George Brown Cafeteria  Agenda: Finish preparing for presentation including setup before presenting  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 12**  **Date: March 9, 2020 Time: 10 am – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Finish preparing for presentation including setup before presenting | Everybody | Mar 9 2020 | Mar 9 2020 |
| Next meeting date | Date: March 10, 2020  Time: 12 pm – 2 pm  Location: George Brown Cafeteria  Agenda: Discuss everyone’s progress on assigned tasks and address any issues with development.  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |